

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BOARD OF REGENTS REGULAR MEETING JUNE 23, 2023

A Regular Meeting of the Board of Regents of northern New Mexico College was held on Friday, June 23, 2023, Via Zoom in the Board Room of Northern New Mexico College, Espanola Campus. Regents Present in person and Viz Zoom: Michael A. Martin, Erica Velarde, Porter Swentzell, Ruben Archuleta Casandra Batista Dauz.

Northern New Mexico College Staff Present: President Hector Balderas, JD, CFE, Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs, Theresa Storey, Chief Financial Officer/Compliance Officer, Denise Montoya, Chief of Staff and Vice President for Finance, Matthew Baca, General Counsel, Carmella Sanchez, Director, Institutional Research, Judith Pepper, Major Gifts Officer, Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs, Joshua Lopez, Dual Credit Outreach Specialist, Kristy Alton, Title V CASSA Project Director, Evette Abeyta, Budget Director, Samantha Chavez, Ram Khalsa, Veteran Resource Center Coordinator, Rishi Poudyal, Institutional Research Analyst, Courtney Bruch, Director of Assessment & Accreditation, Bruno Guedes, Student Activities Coordinator, Don Apparius, PhD, Interim Dean of Students, Vince Lithgow, Accountant III, Analise Lopez, IT, Janice Baca, Registrar, Sandy Krolick, Creative Director, Communications & Marketing, Alejandra Jaramillo, Editorial Assistant, Jessica Ortiz, Associate Registrar, Patrice Trujillo, Health and Safety Manager, Frank Loera, NNMC Branch Trades Chair, Cindy Martinez, Human Resources Admin/HR Tech, Arin McKenna, Staff Writer/Reporter Communications and Marketing, Jacqueline Ghion, Interim Director, Counseling & Student Support and Amy Peña, Executive Office Director.

Faculty Present: Scott Braley

Others Present: Jake Arnold, Samantha Chavez, John Ussery, Tim Crone,

I. CALL TO ORDER

Board President Martin called the meeting to order at 9:05AM.

II. APPROVAL OF AGENDA

Board President Martin state there is one change, the Student Senate President does not have a report but the rest of the agenda will remain the same. Board President Martin entertained a motion to approve the agenda. The Student Senate President does not have a report today but rest will remain the same.

Regent Swentzell moved to approve the agenda. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daus – yes. Motion passed unanimously.

III. RECOGNITION OF JUDITH PEPPER AND BRUNO GUEDES

Board President Martin stated he would like to take a moment to recognize Bruno Guedes and Judith Pepper for their exemplary service. Board President Martin stated they would start with Ms. Pepper and he stated they really wanted to thank her for all the help with the Foundation and wished her the best for the future. Board President Martin turned it over to Regent Velarde. Regent Velarde thanked Ms. Pepper and stated her amazing style and awesome dressing is going to be so missed at all the events. She is the most impeccably put together person and she really appreciates everything she has done for this College throughout these years and she hopes to see her around town sometime. Board President Martin turned it over to Regent Swentzell. Regent Swentzell stated he would join the other Regents in thanking Ms. Pepper for her contributions to the school both as a student service as a student and employee. Regent Swentzell stated he remembers Ms. Pepper from IAIA days and Northern was very lucky to have garnered her service for a period of time and he appreciates her contributions that made a huge impact on organizations. Regent Archuleta stated he would like to echo his fellow Regents and thanking Ms. Pepper and she gave back to our community and she will be missed and good luck on her on future endeavors. Regent Batista Daus stated she would like to thank her and will miss seeing her at all the events and seeing her taking pictures and seeing her around school. Regent Batista Daus stated she wishes Ms. Pepper a great adventure with her next goals in life.

President Balderas stated he would like to share a little context. Judith is one of those rare professionals who really lived and believed in the mission of Northern. He saw her every day when he was by her side how she would engage the community and she really always try to tell the story of Northern and its students and he thinks really the deficit in that is that there are people that do their job because it is their job and their career but Ms. Pepper really had a personal stake in Northern and he saw a difference when she spoke about Northern and President Balderas stated he wanted to thank Ms. Pepper for that. President Balderas thinks we were lucky to have Ms. Pepper and how she served. Secondly, the class and dignity that she served with was also noticed especially at in a very difficult time in this country where people are cynical, her enthusiasm will be missed. President Balderas stated Ms. Pepper deserves to have the next chapter of her life and pursue happiness and he understands she is relocating and we are committed to having an open door and hopes she will bestow some kind of consulting and leadership for this College in the future and President Balderas is open to that opportunity even though she will be a little father, with technology any way she is involved, she has President Balderas commitment the door will be open for Ms. Pepper in the future.

Ms. Pepper thanked everyone for the compliments and kind words. Ms. Pepper stated she has worked for a very long time and the world of executive philanthropy and social service and higher ed and some social activism. For the last 30 years on and off at Northern New Mexico. It is Ms. Pepper's pleasure to be part of the College for the last four years. It really complimented what she has done in the past and to be able to bring something, maybe some transformational philanthropic ideas of how to engage donors and the stakeholders with student success. Not necessarily individually but collectively. Ms. Pepper knows there are hundreds of students that have been positively affected because of the donors in Northern New Mexico. With the leadership of the College that Ms. Pepper has had the pleasure to work with in the last four years with all three Presidents and the Board of Regents. Ms. Pepper stated an organization is as good as the leader and as she has watched this college progress and move forward, she thinks with President Balderas and the leadership of the Board of Regents now, there is going to be some new activity, new opportunity and hopefully new donor interest with the strategic plan that is coming to the forefront very soon. She would like to stay involved in some way and would want to. There is conversation with this. Her life has been a series of successful events, lots of challenges, opportunities and she is excited to see what is coming next. Ms. Pepper stated she would like to tell everyone they have touched her heart in a way and the students in a way that is very meaningful personally and professionally. Last, Bruno and Judith got to work together. Bruno is and has been an asset to the college and wherever he goes and whatever he is going to do, he is going to impact many many people. Strategies and opportunities with passion, intellect, curiosity. Mr. Guedes has been one of the greatest pleasures she has had at Northern. Lastly, Ms. Pepper stated she knows an institution is only as good at its leaders, you have in your cadre of employees some that are really stellar. We all know that Amy Pena is one of those people. We all know that Dr. Lopez is one of those people. You have got incredible service through Sally, Kathy Levine and in purchasing you have Dean Mora and there are so many others. Ms. Pepper stated her job is as good as the people she was surrounded with. Thank you to all of you and it has been her pleasure.

Board President Martin asked Mr. Guedes to join the Board of Regents and stated he wanted to thank Mr. Guedes for his exemplary work as the college's Student Life Coordinator over the past year. He hit the ground running and never slowed down. We are so sorry Mr. Guedes is going back to Brazil and understand that and wanted to take a moment to thank Mr. Guedes. Board President Martin turned it over to Regent Velarde. Regent Velarde stated when she heard he was leaving she said no. Mr. Guedes has been an amazing asset to the school not only in his current role but as a student as a student leader. Mr. Guedes has brought an energy to the campus and to the students and has been an amazing leader for all of them to follow. The things Mr. Guedes has created and started, he has created passion in some of these other students that they are going to take back and continue on with that energy. Mr. Guedes smile and energy, his smile makes you want to smile. She wishes him the best going back home. Ms. Velarde stated she can't imagine being away from home for so long but Mr. Guedes should also know

this is also your home and you are welcome back anytime and even if you want to come by and visit if he is ever in New Mexico. Regent Velarde asked Mr. Guedes to take their emails and contact information if you need anything please do not hesitate to reach out. He is an amazing individual and she sees a bright future for Mr. Guedes. Regent Velarde thanked Mr. Guedes and wished him safe travels home.

Board President Martin turned it over to Regent Swentzell. Regent Swentzell stated one of the things wherever any kind of event is going on, Mr. Guedes was one of the faces there. He is an incredible example of modeling of service and student leadership. Regent Swentzell thanked Mr. Guedes and stated as Regent Velarde mentioned, come visit us, come back, safe travels. Regent Swentzell stated we are routing for Mr. Guedes success. Board President Martin turned it over to Regent Archuleta. Regent Archuleta stated Mr. Guedes is well respected by his peers as a student and employee for Northern. Giving back to the scholarship at Jemez, just always being there at every event knowing it was going to be a good event if Mr. Guedes was involved. Regent Archuleta thanked Mr. Guedes, thanked him and stated he will be missed and don't forget about us. Board President Martin turned it over to Regent Batista Dauz. Regent Batista Dauz stated she would like to thank Bruno and he is one of the reasons she is on the Board of Regents. It is so sad to think he is not going to be down the hall from her anymore. She wishes him the best with whatever he chooses to do and anything he does he is going to succeed. Regent Batista Dauz thanked Mr. Guedes for everything he has done for him personally.

President Balderas stated it was a privilege to know Bruno. President Balderas stated we all knew we were only going to have Mr. Guedes for a little bit of time because he is ultra-talented. He is so talented because he can go from dunking a basketball to making pancakes to making students feel welcome and connected. President Balderas stated he wanted to highlight a quality which is going to take Mr. Guedes wherever he wants to go. Of all the talents and abilities, the sky is the limit because he is very humble and sought to lead that way here and that is why students feel comfortable with Mr. Guedes. President Balderas stated talent doesn't always allow people to act humble and that is always how he led first. President Balderas is going to miss his great SWAG selections and the impact he had on us to make us feel a little younger and a little more active. President Balderas wished Mr. Guedes the best of luck and is excited to see where he will go in the future.

Mr. Guedes thanked everyone for the kind words. Mr. Guedes stated this is one of the goodbyes he has out of his life. Getting out of his comfort zone is the thing he has been doing since he was 15 years old. Moved out of his state, saying goodbye to his family four times, five times a year and came here goodbye to his family again and now saying goodbye to everyone here in this room. It was a pleasure to go through the 5 years, through COVID it was hard but they received the leadership needed for the students to go through those years and it was not easy. It was great to be here as a student and

employee. He made good friendships with students, staff and Regents. Mr. Guedes thanked everyone for the opportunity and he is going to miss everyone. A lot of times he thought about leaving but why if he knew everyone here. His goal was to make sure that students feel comfortable with Northern. For the students that are hearing, he is going to miss the students the most. Over the summer there is not a lot of students around so it is sad and quiet. Thank you for the opportunity and thank you for what you do with the students.

Board President Martin thanked Mr. Guedes.

IV. PUBLIC INPUT

Board President Martin called upon Mr. Jake Arnold for public input. Mr. Arnold stated he wanted to mention that we have some items later on in the agenda that are of great interest to El Rito. He was hoping that for the July meeting in El Rito, which will be in El Rito, is that you might want to schedule a retreat type of event at the conclusion of that meeting to have a really good open-ended discussion. You couldn't make any decisions about the mill levy and branch community college and what is going on at the campus in El Rito so the community people could have a good open-ended discussion with the Board back and forth about those matters. This is what he wanted to say today. Board President Martin stated this is an excellent idea and we will put that down. We will also have a meal for everyone who would like to attend.

V. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

1. Housing Committee

Regent Archuleta stated there is nothing to report. President Balderas and Regent Archuleta have been talking about setting up a meeting and brainstorming on this.

2. Audit, Finance, Facilities Committee

Regent Velarde stated they had a good meeting and we will hear more from the rest team a little bit later

3. Academic and Student Affairs Committee – Informational

Regent Swentzell stated the committee met a couple of days ago and Dr. Lopez will be presenting some items later on in the meeting.

VI. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes of the May 26, 2023 meeting.

Regent Swentzell moved to approve the minutes for May 26, 2023. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Dauz – yes. Motion passed unanimously.

VII. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

President Balderas stated we are in the middle of our “Fast-Track to Success” Summer Bridge program. It was amazing to see students on campus. This free program is funded through an F2F (Fast-Track to Finish) Title V Grant and Accelerating Achievement in STEM (STEM XL). It helps high school students and adult learners who want to go to college gain the math and writing skills they need to succeed.

President Balderas stated he was recently in Santa Fe getting the word out about what Northern has to offer. I recently had an interview on KSWV Radio where I highlighted some of our programs like Dual Credit, trades and our innovative degrees like project management. President Balderas stressed that Northern should be recognized for our focus on providing opportunities for nontraditional students and helping families get out of poverty. The feedback from the radio was really welcomed and KSWV wants to host us more regularly. Next time, President Balderas will try to expand some of that impact.

On Saturday, Juneteenth New Mexico held their annual Juneteenth commemoration here at Northern. Española Mayor John Ramon Vigil presented a Juneteenth proclamation and our U.S. Representatives Ben Ray Lujan and Teresa Leger Fernández sent messages through their field representatives. The New Mexico Department of Veterans Affairs Color Guard raised the Juneteenth flag and two of their members spoke at the ceremony. Our Chief of Staff and Vice President for Finance & Administration Denise Montoya was the keynote speaker.

President Balderas stated he would like to recognize a video by some of our film students were recognized by the New Mexico Film Foundation. Ralph Magbanua, Lindsay Angulo-Lopez, Daizy Hernandez, AthenaGrace Martinez, Ezra Martinez and Adrian Salazar filmed and edited a video of our Director of Integrated Studies Johanna Case-Hofmeister talking about photography. They put together a piece recognized by that film body.

President Balderas stated the college had Sixteen Española Valley High School students just completed Northern's Introduction to Healthcare Careers course and the Medical Terminology course and will continue working toward their Phlebotomy Technician Certificate this fall through our Española Healthcare Career Pathways Project. This Dual Credit program has been a very successful collaboration between our Dual Credit and Nursing & Health Sciences programs and Española Public Schools, Presbyterian Española Hospital and the LANL Foundation. Its goal is to prepare students to transition into well-paying healthcare jobs.

B. CUP/NMICC Report

President Balderas stated some of the updates with CUP and NMICC, these are the two bodies that provide guidance to our universities, colleges and college presidents throughout the State of New Mexico. This is the time of season when these bodies and these presidents with the boards of regents begin to start to plan a strategy for the upcoming fall. This is kind of our off season in the summer but there is our off season in the summer but there is a lot of planning activity because President Balderas will say New Mexico is in a historic time frame that now more than ever students need opportunity for education and now more than ever we have had more opportunity at education than any time in our civilization since statehood. Yet, we have some of the most challenging epidemic problems like poverty, drug addiction. So, we have this dichotomy. These organizations that President Balderas is going to give a brief report. We also are sitting on a massive amount of wealth in the history of our State of New Mexico. We are sitting on historic revenues, historic natural resources accounts and Northern hasn't been part of the statewide conversation. That is kind of the backdrop. We recently reviewed our budgets for NMICC systems. We are gearing up and as we are gearing up, the LFC is the body that basically recommends where Northern is going to be for the next 2-4 years. They are under new leadership and have a new speaker. President Balderas is encouraging us as we are about to go in a retreat and we want to hear from our faculty, students and community leaders that we are also in a great position right now that these new leaders should consider Northern as a regional model but they should invest heavily in Northern to help deliver some of our statewide problems like poverty and drug addiction. President Balderas stated we are preparing to engage the LFC, July 26-28, the Agenda will include Higher Education topics and President Balderas job is to make sure that Northern is at the forefront of all those challenges as Northern being able to deliver solutions. We are not asking for money; we are providing solutions. President Balderas reported on the following. CUP met on June 13, 2023 and discussed the following:

1. LFC is conducting a financial aid program review focused on the Lottery Scholarship, Opportunities Scholarship, and other state funded scholarship programs. The hearing regarding this effort will take place in August timeframe.
2. An LFC interim committee will be reviewing the alignment between higher education and economic development.

3. HED reminded CUP higher educational institutions to submit their strategic enrollment management plan updates. The Provost and Student Services are working on the updates.
4. HED is working on a digital strategy to market the Opportunities Scholarship program.
5. HED will be conducting a funding formula review over the summer.
6. CUP will be initiating legislative priorities.
7. CUP will be asking CUP higher education institutions for FMLA policies. Senator Mimi Stewart attempted to pass a paid Family Medical Leave Act policy last session and it will come up during the upcoming legislative session as well

C. NNMCM Foundation

President Balderas stated he wanted to thank the family of the Vanessa Valerio Nursing Scholarship who recently donated \$1,000. President Balderas thanked Del Norte Credit Union for their annual donation and also wanted to thank Longenecker & Associates for their donation of \$15,000 that will result in three STEM scholarships in the amount of \$5,000. President Balderas stated we will be providing more information in the fall. We are about to give away well over \$100,000 in scholarship funding that has been growing in endowments and President Balderas would like to get ideas from the Board over the summer on how to celebrate this. Northern will be deploying to its own students well over \$100,000 in impact scholarships and as he gets more information and ideas, he would like to reinstitute some small form of recognizing student excellence and our financial aid professionals and that kind of generosity.

D. Introduction of Staff and Faculty

President Balderas introduced the following:

Star Martinez **Enrollment Specialist**

Estrellita Martinez usually goes by Star. She was born and raised in Española and earned a bachelor's degree in Hotel, Restaurant and Tourism Management from New Mexico State University. Before joining Northern, she worked at the New Mexico Division of Vocational Rehabilitation in Santa Fe.

Manuel Velasquez
Security

Manuel Velasquez was previously employed with Buffalo Thunder Resort & Casino as a Security Sergeant. His duties were supervising his fellow security officers, protecting all of the casino staff and providing customer service to all guests.

President Balderas also wanted to congratulate Joshua López on his promotion to Dual Credit Outreach Specialist.

E. College Updates

President Balderas stated progress on the One Stop Shop renovation continues. We started May 22nd and that is to provide innovative services to students. We literally began to order carpet and picked out paint. We are getting ready to launch a major renovation in July. Many professionals and faculty and staff have been involved in that discussion. Our campus beautification, we have some gravel and areas improved and beautified. That is Phase One but that is going to continue throughout the summer and that was done through a generous gravel donation from GM Emulsion. We are not sure how much product we will end up using but we are going to try to beautify the entire campus by the end of summer. President Balderas stated in El Rito, Chacon Park, we have already ordered playground equipment and we have a phenomenal partnership with Ghost Ranch as we speak where young people are going to come out onto the campus and help with the campus beautification project there. This is an exciting partnership. President Balderas really wants to commend Ghost Ranch and the youth leaders who want to beautify the campus in El Rito. We are going to be spending the \$20,000 earmarked. The community will be getting a new playground in El Rito. Little things like that are huge for the community. Hopefully we will have that done by August or September.

President Balderas stated we were supposed to be hosting a Regent meeting in El Rito. The campus looks amazing right now, it has some of our best fire fighters and forest professionals camping out in El Rito. President Balderas recently hosted a community member last night in the historic cafe - El Farolito. Northern deserves a lot of credit for stepping up and assisting in that critical crisis. The USDA Forrest Service is the entity that we are officially partnering with and thank you Dr. Montoya for negotiating a contract that was fair and shows our commitment to public service. We are hoping to reinvest the money to the campus in El Rito. President Balderas stated higher education is tough business but he wants this to be one of the moments that Northern he thinks, these are some of the breaks that some of our faculty, staff and Regents deserve. Recently we began renewed discussions with the Local Union 412 and if President Balderas can share context. Several years ago, we made a commitment to expanding trades and there is a lot of excitement to that. Not only is the 412 committing to helping us increase enrollment in a dramatic fashion, but this could be a real game changer as far a real net positive impact in our enrollment growth. This could show exceptional success in the expansion that we can improve trades as a rural school district. They have also made some commitments to President Balderas outside of this agreement of educating plumbers, HVAC technicians

and welders but they are making some commitments that we are negotiating an excessive modernization of our classrooms for those welders and those HVAC technicians. We don't have the most sophisticated trades classrooms. We might have trades students that actually use our campus to generate their hours toward degrees in exchange they are remodeling our kitchens on campus. We are modernizing and putting new welders in our classroom. El Rito and this campus could see improvements on a historic level. We will have that MOU hopefully done by the next couple of meetings. Imaging our trades having our trades to have the most sophisticated welding machines on our country. President Balderas is also volunteering our three kitchens that we have where the plumbers and pipefitters are making commitments to say we have the best dishwashers, the best plumbing so those students will learn while they are remodeling. If we can pull that off it will be very exciting.

President Balderas stated we are hosting the Secretary of Higher Education on campus with a team of her professionals. We are not just showing off our campus, President Balderas goal is to get us off of fiscal watch which is the extra accountability that Higher Education has been put forth because some of our past audit and fiscal challenges. We will be having an aggressive discussion with them talking about how all the improvements the Board of Regents and administration has done toward getting a more timely audit showing that our balance sheets and finances are not only strong but improving. For President Balderas, he thinks improving our operational excellence and showing we are providing better programming and transformational student experiences is another reason to get us off fiscal watch. We are not an institution the State needs to be worried about in terms of where we are headed and this is the dialog President Balderas will deliver to the Secretary on Wednesday

Regent Swentzell asked where the staffing situation, he knows there is an eb and flow. Where are we at, a lot of vacancies, where are we standing right now. Dr. Montoya stated we are being challenged in that area and lost some critical positions in the last few months; we know this is a challenge. We have been able to look at positions, split open vacancy to be able to afford the talent coming in because the demand of salaries is a lot higher. It is a challenge and her hope is that she made an offer for an HR Director and one of the tasks she is going to ask her to do is be market surveys. If we don't get creative that way, we won't be able to add top talent. We are not the only institution facing this. She had a call with Luna Community College and they are experiencing the same thing and we need to look at it from a different lens. We have those challenges but we need funding, enrollment increasing is not a permanent. We will have a plan in the next few weeks and will talk to the Board of Regents about this.

Board President Martin thanked President Balderas and his team for all the improvement for the first six months, it is impressive.

VIII. FACULTY SENATE PRESIDENT REPORT

Dr. Braley stated his only item for the report is him with Joaquin's resignation he has taken over for President and there will be a new Vice President elected for the next meeting. Professor Colgan and Dr. Braley will be tag teaming through the summer.

Regent Swentzell stated he is appreciative in stepping into that position and he has sat in that position and it can be a demanding position and he wishes him the best of luck and it is an important service to the college.

IX. STUDENT SENATE PRESIDENT REPORT

None.

X. STAFF REPORTS

A. Provost & Vice President for Academic Affairs

1. Anti-Hazing Policy

Board President Martin stated he and Regent Batista Daus attended a HERC meeting in Socorro and the Secretary of Higher Education charged them with coming up with an anti-hazing policy because of recent current events. Board President Martin wanted the Board to know this is the impetus behind how quickly the College responded to this.

Dr. Lopez stated he would like to invite the Interim Dean of Students, Dr. Don Appiarus who with the legal team is the brain behind the policy.

Dr. Appiarus stated briefly, as Dr. Lopez noted, we were charged with trying to develop a policy to provide context. We already had a well-developed policy that is in the Student Handbook. In research best practices from other institutions, they thought we would benefit from having a broader scope and jurisdiction to have a policy that would cover employees as well. They did look at UNM. The two institutions that stood out, University of Arizona and Bowling Green and they provided a source of wonderful information that addressed everything Dr. Montoya charged them with trying to seek. The policy is for review and it has been reviewed by legal counsel, Matt Baca was part of the work and it was also run by Human Resources.

Mr. Baca stated he would like to commend Don for his research and policies has taken us in the right direction.

Board President Martin entertained motion to approve the anti-hazing policy.

Regent Velarde moved to approve the Anti-Hazing Policy. Second Regent – Regent Batista Daus. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – did not vote, Regent Batista Daus – yes. Motion passed unanimously.

2. Elimination of Programs Policy

Dr. Lopez stated he is glad after several years working on this policy with members of the faculty, finally, we have a policy that has been nonexistent at NNMC. Because of that over a decade ago decisions had been made in terms of elimination of programs without some check and balances. Finally, he is bringing to the Board a policy that took a lot of effort and collaboration with the Educational Policy Committee, Provost, Chairs and legal counsel. Thank you, Matt Baca for helping with the final details of this policy. From now on, any program that we bring before the Board for elimination will have to go through a more rigorous process of elimination. Next time the programs comes to the Board for elimination they will know for sure the decision is backed by the Faculty Senate through a rigorous process. This is going to help with the HLC visit in three years. This is an example of shared governance when it comes to the development policy.

Board President Martin asked if the Math Program would be addressed in the near future. Dr. Lopez stated all programs will go through a program review. This is a six-year cycle. The process is typically the process that triggers the policy. However, every year we review less formally the programs in terms of enrollment, learning outcome assessment. When we see some deficiencies in programs it is when we will review the program. We are now reviewing the math program because enrollment has not improved. He would like to work with the faculty and would not like to commit to a timeline to bring it before the Board. This is one program that has not improved and has a cost. When you have to teach one or two students, it has a big cost to the institution. There are conversations going on with the Department of Math and Dr. Torres thinks this is a program to be considered for elimination. He does not want to commit at this time. Board President Martin thanked Dr. Lopez.

Board President Martin entertained a motion to approve the Vice President's recommendation to approve the Elimination of Programs Policy.

Regent Swentzell moved to approve the Elimination of Programs Policy. Second – Regent Batista Daus. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – did not vote, Regent Batista Daus – yes. Motion passed unanimously.

B. Vice President for Finance & Administration

Dr. Montoya stated there are three items and Theresa Storey, Chief Financial Officer/Compliance Officer will go over two and Dr. Montoya will review the Transcript Processing Fees.

1. Fiscal Watch Reports

Ms. Storey reviewed the Fiscal Watch Reports for the Board of Regents (attached).

Board President Martin entertained a motion to approve the Fiscal Watch Reports for the Board of Regents (attached).

Board President Martin asked on payments to/for on behalf of employees, the figures remain for the two months. Ms. Storey stated she will make sure this figure will be updated. Board President Martin asked if the Mill Levy is the amount we have received at the beginning of the Fiscal Year. Ms. Storey stated it is. Board President Martin asked if there were questions from the Board of Regents. Regent Swentzell stated he had the same questions. Regent Velarde – no questions. Regent Archuleta – no questions. Regent Batista Daux – no questions.

Board President Martin entertained a motion to approve the fiscal watch reports.

Regent Swentzell moved to approve the Fiscal Watch Reports for April 30, 2023. Second - Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daux – yes. Motion passed unanimously.

Regent Velarde moved to approve the Fiscal Watch Reports for May 31, 2023. Second – Regent Batista Daux. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daux – yes. Motion passed unanimously.

2. Branch Community College Budget

Ms. Storey reviewed the budget for the Board of Regents (attached).

Board President Martin asked if we are going to look at the budget a little differently going forward than we had in the past. Making it a little more user friendly. Ms. Storey stated we are.

Board President Martin would like to know what the BR&R was spent on. Ms. Storey stated this budget deserves an alignment to work with the strategic plan. Board President Martin asked if we are going to look at the budget a little different than in the past, more vision friendly. Ms. Storey stated yes.

President Balderas stated he has found and this is just more balancing the fiscal oversight of the Regents with the operational dependency of our services and our professionals that rely on these resources. As President he has been a little frustrated because he thinks the categories don't always align between the Branch Community College and the global budget. President Balderas feels like the college is giving the Board of Regents a good fiscal picture at the top but it is a little bit difficult in terms of really drilling down on if you had priorities in recruitment or retention, a lot of this information is so top line that the budgetary documents are really hard to hone in on and so President Balderas is going to be including kind of a performance approach as we move forward. Alignment of categories is a goal of ours from now to maybe next year so the Board can draw comfort not that the numbers are just accurate but so you can see they have really increased investment in advertising or like Board President Martin raised, even President Balderas didn't know what the \$1.1M went to El Rito in terms of direct capacity. We are learning it now because we see the difference in activity but President Balderas would like the Regents to see it in real time at the budget level where those dollars are being deployed. The other thing, the President thinks the budgetary process seems to be backwards in terms of the performance question. We are telling you it is a status quo spend but if you want to shift priorities year to year, we need to figure out a process to get feedback and hopefully this will start in the Retreat where the Board of Regents is not only being updated about categories that are getting refunded, replenished and a status quo but the President wants to make sure the budget represents the priorities of the Board and the President and a lot of this activity was more status quo. This is a lot of the feedback that Ms. Storey and Dr. Montoya are aware of that we are going to try to modify some of the presentation over the next year to get more feedback from the Board and the faculty.

Board President Martin stated he attended the Branch Community College meeting where they approved this budget. Previously we had not tied in the grants that were specifically set for El Rito with this budget. Board President Martin stated he believes the college is going to move forward to this. He is noticing the second report, all the grants are there and we had \$750,000 from somebody in California that we were using to pay the Campus Director in El Rito's salary. He is sure that Board would appreciate an update on the status of those grants because that is one of the questions from that meeting. Board President Martin asked Dr. Montoya if this is correct from that Board, they were interested in the grants specific to El Rito and asked if we are getting them that information. Dr. Montoya stated we are. Board President Martin stated additionally, we received \$150,000 for the Alumni project and we have \$200,000 that the County gave for the property in Espanola that will be going towards El Rito Campus that was assigned to the park. President Balderas stated yes and it becomes complex and President Balderas wants to

be sure to get enough early to shift it in the budget process. Board President Martin asked if there were any other questions.

Regent Swentzell stated he sees a big difference in revenues FY23 and FY24. He asked if this is this an adjustment to match reality or something else going on. Ms. Storey stated there is a big discrepancy and this speaks to BR&R, it is a transfer and I it is Mill Levy money and is use of fund balance. As the strategic plan gets dissected and priorities emerge, we could see an increase there.

Board President Martin asked on the first page there are two different items for Mill Levy Tax Revenue and asked if there a difference where that money comes from. Ms. Storey stated the two line items for the Mill Levy, the way the budget was structured in FY23, the first figure \$1.7M is prior year revenue, the \$1.9M is reflective of new monies but should be \$2.4M year over year. BR&R should will also be reflected of Mill Levy fund balance. Board President Martin asked as taxes go up every year, so does the Mill Levy. Ms. Storey stated this is correct.

3. Budget Presentation for El Rito Campus

Dr. Montoya stated the next two items are informational items that Ms. Storey will present.

Ms. Storey presented the report to the Board of Regents (attached).

Board President Martin asked how much is left from the Microgrid to spend on this. Ms. Storey stated she does not have that figure and will report back to the Board of Regents. Board President Martin asked if we have, we received the money for the Alumni Association from the Federal Government. Ms. Storey stated that is set to be disbursed in September.

Board President Martin asked if there were any questions and thanked Ms. Storey for making this so much more user friendly.

4. Transcript Processing Fee

Dr. Montoya in front of the Board of Regents is the request to increase the fees for transcripts. We charge the requestor as a result of increased costs using the current vendor, Parchment. The reason for this change is we are moving over to Parchment for all our services due to the end of life for Diploma Services. Janice Baca, Registrar did some research to see what other institutions are doing.

Our current fees charged will not recoup the cost incurred for transcript services. Parchment currently charges \$8.86 per official transcript sent via email. For transcripts sent via U.S. Postal Service mail, the cost is \$11.59 to complete this requested transaction.

In FY2022, Northern New Mexico College's Registrar's office processed 1,103 transcripts. Comprehensive higher education institutions in New Mexico charge between \$6 - \$13.90 per transcript depending on the method they receive the transcript in.

What the college is proposing is that the current fees increase as follows:

Transcripts	NNMC Currenrt Fees	NNMC Proposed Fees
Unofficial Transcripts	\$2.00	\$ 10.00
Official Transcripts	\$ 5.00	\$ 10.00
Etranscripts	\$ 8.86	\$ 10.00
Paper Transcripts Pick Up	\$ 5.00	\$ 10.00
Paper Transcripts Order online	\$ 11.36	\$ 12.00
Paper Transcripts mailed standard		\$ 10.00

Dr. Montoya stated the ask is that the Board approve the transcript fees that will go into effect July 1, 2023 so we have the opportunity to communicate this to campus and update our website with these costs.

Regent Swentzell stated having been one of those 1,103 on numerous occasions and having gone to other institutions, he thinks Parchment is a nice service because lots of institutions use it and if you attend multiple institutions, you can access it easily because it is such a big service provider. Just comparing some of the fees he has paid, Northern is radically affordable and even at the \$10.00 rate it still falls under what he was paying at other places by a decent amount. Is this going to have to come back to use later on or do we bump this up right away. There is not just a provider fee but the work in the Registrar's office as well and those revenues could help offset that. A few bucks if you are processing a lot, it may help. Regent Swentzell stated \$15.00 is what people are charging these days and Northern is still coming in very affordable. He is just throwing this out there as a thought, especially the reliance on etranscripts a lot of people are using these. When somebody is ordering a paper transcript, is \$12.00 really enough to cover the extra that is involved. Some are a lot more difficult than others. Dr. Montoya stated we could also propose to make it a simpler system, \$12.00 across the board. If the Board is willing to make the change, we could do this. Regent Swentzell stated just simplify it to \$12.00 across the board. Dr. Montoya stated with the Board's permission she would like to change the ask to approve our proposed fees to \$12.00 across the board regardless of what the ask is.

Board President Martin stated he would entertain a motion to that effect.

Regent Swentzell moved to approve our proposed fees to \$12.00 across the board. Second - Regent Batista Daux. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daux – yes. Motion passed unanimously.

X. DEEP DIVE

1. Counseling & Student Support Center – Jacqueline Ghion

Jacqueline Ghion and Natalia Backhaus presented the Deep Dive to the Board of Regents (attached).

2. Data related to Basic Needs – Jacqueline Ghion and Carmella Sanchez

Natalia Backhaus presented this data to the Board of Regents (attached).

XII. EXECUTIVE SESSION

- (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;
 - a. No items
- (2) Bargaining strategy preliminary to collective bargaining
 - a. No items
- (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. No items
- (4) Real estate acquisition or disposal.
 - a. No items

XIII. POSSIBLE ACTION ON EXECUTIVE SESSION

None.

XIV. TOUR OF NNMC FOOD PANTRY

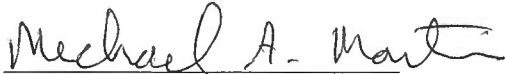
Jacqueline Ghion took the Board of Regents on a tour of NNMC's Food Pantry at 11:13AM.

XV. ADJOURNMENT

Board President Martin entertained a motion to adjourn.

Regent Swentzell moved to adjourn. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daus – yes. Motion passed unanimously.

The Board of Regents adjourned at 11:30AM.



Michael A. Martin
Board President



Erica Rita Velarde (Aug 16, 2023 09:55 MDT)

Erica Velarde
Board Vice President








1742_001

Final Audit Report

2023-08-16

Created:	2023-08-14
By:	Amy Pena (amy.pena@nnmc.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIM-PGhrt3k7DN_IdKIFnsvRC7m-sXCxb

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-  Document created by Amy Pena (amy.pena@nnmc.edu)
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-  Signer erica.velarde@nnmc.edu entered name at signing as Erica Rita Velarde
2023-08-16 - 3:55:42 PM GMT- IP address: 73.127.143.142
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